Chapter 29 - Cleanup

Contents
Chapter 29 - Cleanup................................................................. 29-1
Timing & Prerequisites ................................................................. 29-2
   Clean the Kitchen ................................................................. 29-3
   Clean the Floors ................................................................. 29-3
   Clean the Windows ............................................................. 29-3
   Clean the Bathrooms .......................................................... 29-3
   Clean Light Fixtures ......................................................... 29-3
   Clean Porches ................................................................. 29-4
Quality Assurance Checklist .................................................. 29-4
Things to Consider

➢ Some areas may need to be cleaned multiple times.

**Components**

| Cleaning windows, cupboards, countertops, sinks and bathtub | Window Screens |

Timing & Prerequisites

- This phase of the project cannot begin until all of the construction is complete.
- The House/Project Lead will work with the Construction Superintendent to coordinate these volunteer activities.

**Materials Needed**

- Natural Glass Cleaner
- Natural Floor Cleaner
- Natural General Surface Cleaner
- Goof-Off
- Paper Towels
- Cotton Rags
- Magic Eraser Sponge

**Phase Specific Tools Needed**

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
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<tbody>
<tr>
<td>o Swiffer Mop</td>
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<tr>
<td>o Broom and Dust Pan</td>
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<td>o Vacuum Cleaner</td>
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<td>o Razor Scraper</td>
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<td>o Soft Bristle Brush</td>
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<td>o Squeegee</td>
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<td>o Garden Hose and Nozzle</td>
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<td>o Putty Knife</td>
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Clean the Kitchen
- Dust all cabinets and drawers inside and out.
- Clean the sink and counter tops, using Natural All-Purpose Surface cleaner and cotton rags.
- Place any warranty cards and owner’s manuals in the kitchen drawer closest to the stove.

Clean the Vinyl Floors

**Critical Issues**

- Do not use vacuums with any type of beater bar assembly on vinyl surfaces.
- Do not use vinegar, polishes, waxes, oil soaps, abrasive cleaners, harsh detergents, “mop and shine” products or solvents.
- Do not use rubber-backed mats.
- Do not expose flooring to direct sunlight for prolonged periods.
- Do not use steam cleaners.
- Do not flood floor.
- Use walk-off mats at all outside entrances.

- Sweep, dust mop or vacuum.
- Lightly damp mop with a Neutral Floor Cleaner. Remove excess soil or scuffs by carefully scrubbing with a soft nylon brush or magic eraser sponge.
- Remove standing water and other liquids promptly, then follow with Neutral Floor Cleaner.

Clean the Windows
- Remove all stickers and glue from windows, using razor scraper and Goof Off adhesive remover.
- Clean the windows on both sides using Natural Window Cleaner and paper towels or squeegee.
- Open the windows and vacuum the space at the bottom.
- Install the window screens.

Clean the Bathrooms
- Clean the shower/bathtub, toilet and sink top using the Natural All-Purpose Surface cleaner and cotton rags.
- As you are cleaning the tub, check the surface very closely for any cracks. These will need to be repaired.
- Dust the vanity.
- Clean the mirror using Natural Window Cleaner and paper towels. (Be sure all stickers and glue have been removed first).
- Sweep and mop the floor.

Clean Light Fixtures
- Clean all light fixtures with a dry cotton rag.
Clean Porches
- Sweep both porches and scrape up any mud, plaster, etc.
- Wash porches, steps and walk way using a garden hose.

Quality Assurance Checklist
White Gloves, Good Eyes, and a Good Nose